

Great Works Regional Land Trust
Request For Proposal for the renovation of an existing trail to a Universal Access Trail at
Old Boston Preserve
Ogunquit, Maine
Issued: December 10, 2026| Due: January 30, 2026

Great Works Regional Land Trust (“GWRLT”) is seeking to renovate approximately 1 mile of an existing hiking trail at the Old Boston Preserve located at:
North Village Road, Ogunquit, Maine 03907.
See attached Property Map.

GWRLT is a member-supported non-profit organization whose mission is to protect and conserve land and traditional land uses, including forestry, recreation, significant habitats, water resources, and scenery for the benefit of the public. Since 1986, GWRLT has conserved over 8,000 acres of land in the southern Maine communities of Eliot, South Berwick, Berwick, North Berwick, Wells, and Ogunquit. GWRLT has 22 preserves with 32 miles of trails for low-impact recreation open to the public.

Schedule:

December 26, 2026: RFP distributed
January 2026: On site visit upon request.
January 30, 2026 by 5pm: Proposals due
February 6, 2026: Selected Bidder notified
April 2026: Anticipated project start date.
April 2027: Project Completion. Complete all excavation, grading, gravel, and finish work, including any parking area repairs.

Instructions:

- Please review the general and specific requirements and schedule noted in this RFP.
- To schedule a time email Jill Crosbie, GWRLT Stewardship Director, at jcrosbie@gwrlt.org
- Required submission content includes a brief description and history of your company, including the following:
 - A narrative describing the respondent’s approach to completing the scope of work.
 - The respondent’s qualifications, years in business, capacity to provide or contract comprehensive services related to the project, and relative experience to provide the services required by GWRLT.
 - Summaries of at least (3) similar assessment projects related to this project that the respondent firm has worked on the past three years. If possible, include projects that were done for other land trusts.
- Completion of Proposal Form
- Please submit by the due date: (1) copy of all bid materials via mail at PO Box 151, South Berwick, ME 03908, or hand delivered in a sealed envelope to 610 Main Street, Ogunquit, Maine 03907, or electronically as an email attachment to jcrosbie@gwrlt.org. The email subject heading should be “RFP Response: OBP UAT”.

- All participating bidders must honor all submitted pricing for ninety (90) days from the date of submission of the RFP.
- By submitting qualifications, a respondent is accepting the General Instructions, Terms and Conditions, and Evaluation and Selection Processes outlined in this RFP.
- Please e-mail any questions or requests for clarification regarding this RFP to Jill Crosbie GWRLT Stewardship Director, at jcrosbie@gwrlt.org

Project Overview:

Great Works Regional Land Trust is planning to construct a Universally Accessible Trail (UAT) at the Old Boston Preserve, on the east side of North Village Road in Ogunquit, Maine. A portion of the project is funded via a Maine MTP grant administered by the Maine Bureau of Parks and Lands, Grants & Community Recreation Program.

The trail is designed as two connected half-mile loops with an overall distance of 1.13 miles. There are two short side trails that invite users to pass through the Boston family farmstead (house and barn granite foundations) or view the Boston family cemetery. The completed UAT will be an obvious and smooth, firm, and stable surface with no obstacles. It will be a stonedust surfaced, five-foot wide trail.

The trail has been cleared, but not graded, and currently is in use. The route weaves around and over numerous exposed ledge bands and glacial erratics. The trail winds through an oak-white pine forest as well as a section through a hemlock stand. There are no stream crossings. There are several areas with shallow soils, with ledge, rocks, and roots exposed in various areas.

Scope of Work:

- The proposed trail path will be 1.13 miles (5955 FT.) in length.
- The average grade will be 3 percent with a maximum grade of 7 percent.
- Geotextile fabric may be required to support imported mineral soil in designated areas.
- The trail surface will be obvious, with smooth surfaces without obstacles.
- The trail envisioned is a single eight-foot wide corridor containing a five-foot stonedust surfaced lane.
- Earthwork including felling of trees, grubbing, grading, gravel surfacing and compaction will be completed using appropriate equipment supplied by the contractor.

The trail must be consistent with the guidelines described in US Forest Service Outdoor Recreation Accessibility Guidelines

<https://www.fs.usda.gov/sites/default/files/FSORAG-2013-Update.1.pdf>

Specifications: See attached Trail Design. Limited materials may be available on site. All equipment necessary for the project will be the responsibility of the contractor. GWRLT will provide approximately 35 volunteer hours.

Permitting: All local and state permits are the responsibility of GWRLT.

Regulations and Requirements: The contractor shall be required to meet all laws, rules, and regulations of the State of Maine and Town of Ogunquit during this project.

Insurance: Contractor shall provide the following insurances:

- Proof of Maine Workers' Compensation
- Proof of Liability Insurance of not less than \$1,000,000.(COI)
- Proof of automobile insurance in an amount of no less than \$500,000 per occurrence.

Selection Criteria

Proposals will be evaluated based on the quality of the proposal. Factors considered include:

- Whether the Bidder has completed similar projects and can provide supporting references.
- Whether the proposal completely and efficiently addresses the RFP.
- The comprehensiveness of the Bidder's service and warranty policies.
- The total cost of the proposal.

PROPOSAL FORM
OBP Universal Access Trail Project:

Project Base Price

Labor \$ _____

Materials \$ _____

Equipment \$ _____

Total cost of the proposal \$ _____

Project Alternatives

Respondents are welcome to recommend project alternatives that may increase or decrease the project scope and/or cost. Use additional pages as necessary.

Alternative #1 _____

_____ \$ _____

Alternative #2 _____

_____ \$ _____

Alternative #3 _____

_____ \$ _____

Name of Proposer (Company): _____

Name of Proposer (Authorized Representative): _____

Signature of Authorized Representative: _____

Date: _____